



JEYPORE COLLEGE OF PHARMACY

(Under the patronage of Banagiri Development Trust)

Approved by Government of Odisha, All India Council for Technical Education, New Delhi
Pharmacy Council of India, New Delhi, & Affiliated to Biju Patnaik University of Technology

Ref No.:

Ref No: JCP/IQAC/ 08/2022-23

Date:

Date: 03-11-2022

Notice

IQAC Meeting will be held on 04.11.2022 at 4:00 PM at board room, as well as google meet (online mode). to transact the following agenda.

P. Mohapatra

Dr. Prithwiraj Mohapatra

IQAC Coordinator

IQAC Coordinator.

Jeypore College of Pharmacy

Rondapalli, Jeypore-764 002

Dr. Sangram Keshari Panda
Professor, Principal, Chairperson, IQAC

PRINCIPAL

JEYPORE COLLEGE OF PHARMACY
RONDAPALLI, JEYPORE (K) 764002

S.No	AGENDA POINT
1	Review of previous IQAC meeting
2	Review on IIQA submission
3	Review on NAAC progress work
4	Organisation of activities in coming months
5	Any other mater with the permission of the chair.

Copy to:

1. B. Ramaparasad, B.D.T., Vice-charman
2. Er. Ranganath Mishra, B.D.T, Treasurer
3. All teaching and non-teaching faculty

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Minutes of Internal Quality Assessment Cell, Jeypore College of Pharmacy

Friday, 14th November, 2022 (4.00 PM)

Physical Mode (Board Room JCP) and online mode (Google Meet)

The meeting of IQAC of Jeypore College of Pharmacy, Jeypore is schedule on 14th November, 2022 at 4.00 PM in Board Room of JCP and the agenda of the meeting as follow,

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1	Review of previous IQAC meeting
2	Review on IIQA submission
3	Review on NAAC progress work
4	Organisation of activities in coming months
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Members Present

S. No	Name	Designation
1	Dr. Sangram Keshari Panda	Principal, Chairperson, IQAC
2	Dr. Prithwiraj Mohapatra	Professor, Coordinator, IQAC
3	Dr Sk. Md. Athar Ali	Professor
4	Dr. Prasant Kumar Sahoo	Professor
5	Sujit Martha	Associate Professor
6	Mrs Pratit Sahu	Associate Professor
7	Manasi Khadanga	NAAC Coordinator, Assistant Professor
8	Vikram Mishra	Assistant Professor
9	Suchismita Pani	Assistant Professor
10	Ashwini Kumar Sethi	Assistant Professor
11	Santosh Behera	Assistant Professor
12	Miss. Binodini Majhi	Assistant Professor
13	Miss. Subhasree Choudhury	Assistant Professor
14	Mrs. Mazma Begum	Assistant Professor
15	Mr. Sankar Gouda	Assistant Professor
16	Saswat Kumar Rath	Office Supervisor
17	Sudhir Kumar Dash	Financial Officer

Members request for leave of absence

S. No	Name	Designation
1	Mr. Saroj Kumar Sahoo	Assistant Professor
2	Mr. Subhendu Kumar Padhy	Assistant Professor
3	Mr. Nilamadhaba Sahu	Assistant Professor

Minutes of meeting details

Agenda 1

1	To consider on conform the proceeding of the last meeting of IQAC.	Presenter: Dr. Prithwiraj Mohapatra
➤ The minutes of last meeting of IQAC meeting held on 14.10.2022 were read by the IQAC coordinator		
Conclusion: ➤ The minutes of last meeting of IQAC meeting held on 25.02.2022 were read by the IQAC coordinator Dr. Prithwiraj Mohapatra and were approved after discussion		
Action Taken	Person Responsible	Deadline
	Dr Prithwiraj Mohapatra	Completed

Agenda 2

2. Review on IIQA submission	Presenter: Dr. Sangram Keshari Panda	
➤ Reviewed on IIQA work progress		
Conclusion: ➤ All criteria in charge are done their work for IIQA preparation		
Action Taken	Person Responsible	Deadline
All criteria in charges given the report writing about IIQA data collection	Mrs. Pratit Kanchan Sahu Mr. Sankar Gouda	Dead line by end of November 2022

Agenda 3

3. Review on NAAC progress work	Presenter: Dr. Sangram Keshari Panda	
Discussed to take necessary action to be made by teaching and non-teaching staff regarding NAAC progress work		
Conclusion: - ➤ Chairperson discussed and suggested to take necessary steps to be made regarding NAAC progress work.		
Action Taken	Person Responsible	Deadline
Give necessary data to be submit to IQAC and NAAC coordinator	Mr. Subhendu Kumar Padhy	Before end of December 2022

Agenda 4

4. Organisation of activities in coming months	Presenter: Dr. Prithwiraj Mohapatra	
Discussed on organization of programme in month of November and December 2022		
Conclusion: - ✓ The Cell directed to coordinate and organise the programmes which will be beneficial for the students. Conduct programmes through IQAC		
Action Taken	Person Responsible	Deadline
To plan, organise and conduct the programme for the students	All the head of respective cells	Continuous process but before one day prior the event

Agenda 5

5. Any other mater with the permission of the chair	Presenter: Dr. Sangram Keshari Panda	
With the permission of Chairman, the following points were taken into consideration and discussed.		
Conclusion: - ✓ It was instructed to all faculty members to prepare for BPUT inspection ✓ Made a new logo for IQAC		
Action Taken	Person Responsible	Deadline
Documentation of BPUT inspection	Sujit Martha	Before End of June 2022
New Logo for IQAC is finalise	All IQAC members and other staff	Completed

The meeting was concluded with vote of Thanks by Dr. Prithwiraj Mohapatra, IQAC coordinator.


Dr. Sangram Keshari Panda
Professor, Principal, Chairperson, IQAC
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