



JEYPORE COLLEGE OF PHARMACY

(Under the patronage of Banagiri Development Trust)

Approved by Government of Odisha, All India Council for Technical Education, New Delhi
Pharmacy Council of India, New Delhi, & Affiliated to Biju Patnaik University of Technology

Ref No.:

Ref No: JCP/IQAC/ 03/2022-23

Date:

Date: 24-02-2022

Notice

IQAC Meeting will be held on 25.02.2022 at 2:00 PM at board room, as well as google meet (online mode). to transact the following agenda.

P. Mohapatra

Dr. Prithwiraj Mohapatra

IQAC Coordinator,
Jeypore College of Pharmacy
Rondapalli, Jeypore-764 002

Sangram Keshari Panda

Dr. Sangram Keshari Panda
Professor, Principal, Chairperson, IQAC

PRINCIPAL
JEYPORE COLLEGE OF PHARMACY
RONDAPALLI, JEYPORE (K) 764002

S.No	AGENDA POINT
1	Implementation of feedback on teaching learning online as well as offline
2	Review on feedback (curriculum. infrastructure and teaching) from stakeholders
3	Review of various departmental and college level activities
4	Review on academic results and action plan for improvement
5	Discussion on strategic plan achievement
6	Organization of celebration of World Sustainable Day, National Science Day, International Women's Day, SHASTRIYA ODIA BHASHA DIVAS and AMBEDKAR JAYANTI
7	Any other mater with the permission of the chair.

Copy to:

1. B. Ramaparasad, B.D.T., Vice-charman
2. Er. Ranganath Mishra, B.D.T, Treasurer
3. All teaching and non-teaching faculty

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Minutes of Internal Quality Assessment Cell, Jeypore College of Pharmacy

Friday, 25th February, 2022 (2.00 PM)

Physical Mode (Board Room JCP) and Virtual Mode (Google Meet)

The meeting of IQAC of Jeypore College of Pharmacy, Jeypore is schedule on 25th February, 2022 at 2.00 PM in Board Room of JCP and the agenda of the meeting as follow,

S. NO	AGENDA POINT
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Minutes of meeting

Members Present

S. No	Name	Designation
1	Dr. Sangram Keshari Panda	Principal, Chairperson, IQAC
2	Dr. Prithwiraj Mohapatra	Professor, Coordinator, IQAC
3	Dr Sk. Md. Athar Ali	Professor
4	Dr. Prasant Kumar Sahoo	Professor
5	Sujit Martha	Associate Professor
6	Mrs Pratit Sahu	Associate Professor
7	Manasi Khadanga	Assistant Professor
8	Vikram Mishra	Assistant Professor
9	Suchismita Pani	Assistant Professor
10	Ashwini Kumar Sethi	Assistant Professor
11	Santosh Behera	Assistant Professor
12	Mr. Sibram Sahu	Assistant Professor
13	Mr. Subham Sourajit	Assistant Professor
14	Saswat Kumar Rath	Office Supervisor
15	Sudhir Kumar Dash	Financial Officer

Members request for leave of absence

S. No	Name	Designation
1	Miss. Sujata Nayak	Assistant Professor
2	Miss. Manasiwni Palo	Assistant Professor
3	Miss. Subhashree Choudhury	Assistant Professor

Minutes of meeting details

Agenda 1

1	To implement online as well as offline feedback in mid semester and end semester from students	Presenter: Dr. Prithwiraj Mohapatra
➤ Implementation of feedback on teaching learning online as well as offline		
Conclusion:		
➤ It was discussed to take feedback from students		
Action Taken	Person Responsible	Deadline
Feedback from students on teaching learning should be taken and analysed	Dr Prasant Kumar Sahoo Mr. Sibram Sahu	Before end of odd semester

Agenda 2

2. To take review on feedback (curriculum, infrastructure and teaching) from stakeholders	Presenter: Dr. Sangram Keshari Panda	
➤ Review on feedback (curriculum, infrastructure and teaching) from stakeholders		
Conclusion:		
➤ It was discussed to take feedback from stakeholders.		
Action Taken	Person Responsible	Deadline
Feedback from stakeholder should be taken and analyzed	Mrs Pratit Sahu Mr. Sibram Sahu	Before end of odd semester

Agenda3

3. To take review on various departmental and college level activities	Presenter: Dr. Prithwiraj Mohapatra	
Discussed on various departmental and college level activities		
<p>Conclusion: -</p> <ul style="list-style-type: none"> ➤ Chairperson bring to the notice that all the faculty members teaching and nonteaching should take part in college level activities like student welfare and various cultural activities. 		
Action Taken	Person Responsible	Deadline
Various activities were arranged and all teaching and nonteaching students were promoted for active involvement.	Dr SK. MD. Athar Ali Suchismita Pani Manasi Khadanga	Continuous process

Agenda 4

4. To take review on academic results and action plan for improvement	Presenter: Mrs Pratit Sahu	
<ul style="list-style-type: none"> ✓ Results declared during this semester for the examination Dec-2021/January-2022 were presented by Principal third year & final year results were appreciated by all the members committee, however it was suggested to improve all clear results of first year & second year. 		
<p>Conclusion: -</p> <ul style="list-style-type: none"> ➤ It was suggested to take to improve continuous all assessments clear results of first year & second year B pharm ➤ It is was decided suggested to take to improve continuous assessments of the students. ➤ Identify slow and advance learner on the basis of examination result and arrange remedial classes for slow learners. 		
Action Taken	Person Responsible	Deadline
Continuous assessments of the students	All class teacher	Each semester
Remedial classes for slow learners	Concern subject teacher	On regular basis.

Agenda 5

5. To take review on strategic plan achievement	Presenter: Dr. Sangram Keshari Panda	
Review on strategic plan achievement		
Conclusion: - ✓ Status of strategic plan completion was discussed by chairperson and emphasized to complete the infrastructure and installation work as soon as possible		
Action Taken	Person Responsible	Deadline
Infrastructure and installation work completion	Saswat Kumar Rath	Before end of March 2022

Agenda 6

6. To organize Celebration event on World Sustainable Day, National Science Day, International Women's Day, SHASTRIYA ODIA BHASHA DIVAS and AMBEDKAR JAYANTI in campus	Presenter: Dr. Prithwiraj Mohapatra	
The report on organization of Celebration event on World Sustainable Day, National Science Day, International Women's Day, SHASTRIYA ODIA BHASHA DIVAS and AMBEDKAR JAYANTI in campus		
Conclusion: - ✓ The report on organization of Celebration event on World Sustainable Day, National Science Day and International Women's Day in campus was discussed.		
Action Taken	Person Responsible	Deadline
Organizing of Celebration event on World Sustainable Day in campus	Manasi Khadanga Mr. Subham Sourajit	Before 8 th March 2022
Organizing of Celebration event on National Science Day in campus		Before 28 th February 2022
Organizing of Celebration event on International	Manasi Khadanga Mr. Subham Sourajit	Before 8 th March 2022

Women's Day in campus		
Organizing of Celebration event on SHASTRIYA ODIA BHASHA DIVAS in campus	Manasi Khadanga Mr. Subham Sourajit	Before 11 th March 2022
Organizing of Celebration event on AMBEDKAR JAYANTI in campus	Manasi Khadanga Mr. Subham Sourajit	Before 14 th April 2022

Agenda 7

7. Any other mater with the permission of the chair	Presenter: Dr. Sangram Keshari Panda	
With the permission of Chairman, the following points were taken into consideration and discussed.		
Conclusion: -		
✓ It was decided to start preparation of NAAC documentation		
Action Taken	Person Responsible	Deadline
Criteria were discussed and studied	Dr. Prithwiraj Mohapatra	Continuous process

The meeting was concluded with vote of Thanks by Dr. Prithwiraj Mohapatra, IQAC coordinator.

Dr. Sangram Keshari Panda
Professor, Principal, Chairperson, IQAC

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