



JEYPORE COLLEGE OF PHARMACY

(Under the patronage of Banagiri Development Trust)

Approved by Government of Odisha, All India Council for Technical Education, New Delhi
Pharmacy Council of India, New Delhi, & Affiliated to Biju Patnaik University of Technology

Ref No.:

Ref No: JCP/IQAC/ 05/2022-23

Date:

Date: 26-05-2022

Notice

IQAC Meeting will be held on 27.05.2022 at 4:00 PM at board room, as well as google meet (online mode). to transact the following agenda.

P. Mohapatra

Dr. Prithwiraj Mohapatra

IQAC Coordinator

IQAC Coordinator,

Jeypore College of Pharmacy

Rondapalli, Jeypore-764 002

Sangram Keshari Panda
Dr. Sangram Keshari Panda
Professor, Principal, Chairperson, IQAC

PRINCIPAL

**JEYPORE COLLEGE OF PHARMACY
RONDAPALLI, JEYPORE (K) 764002**

S.No	AGENDA POINT
1	Review of previous IQAC meeting
2	Review NAAC documentation and infrastructure progress
3	Discussion and review on achievements of strategic plan of institute
4	Organization of celebration of WORLD NO TOBACCO DAY, WORLD ENVIRONMENT DAY and INTERNATIONAL YOGA DAY
5	Review on various departmental and college level activities
6	Organization of One day Workshop on "Research Methodology: Regression Tool for Pharmaceutical Formulation"
7	Any other mater with the permission of the chair.

Copy to:

1. B. Ramaparasad, B.D.T., Vice-charman
2. Er. Ranganath Mishra, B.D.T, Treasurer
3. All teaching and non-teaching faculty

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Minutes of Internal Quality Assessment Cell, Jeypore College of Pharmacy

Friday, 27th May, 2022 (4.00 PM)

Physical Mode (Board Room JCP)

The meeting of IQAC of Jeypore College of Pharmacy, Jeypore is schedule on 27th May, 2022 at 4.00 PM in Board Room of JCP and the agenda of the meeting as follow,

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3	Discussion and review on achievements of strategic plan of institute
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7	Any other mater with the permission of the chair.

Members Present

S. No	Name	Designation
1	Dr. Sangram Keshari Panda	Principal, Chairperson, IQAC
2	Dr. Prithwiraj Mohapatra	Professor, Coordinator, IQAC
3	Dr Sk. Md. Athar Ali	Professor
4	Dr. Prasant Kumar Sahoo	Professor
5	Sujit Martha	Associate Professor
6	Mrs Pratit Sahu	Associate Professor
7	Manasi Khadanga	Assistant Professor
8	Vikram Mishra	Assistant Professor
9	Suchismita Pani	Assistant Professor
10	Ashwini Kumar Sethi	Assistant Professor
11	Santosh Behera	Assistant Professor
12	Mr. Alok Mohapatra	Assistant Professor
13	Mr. Siddhartha Biswal	Assistant Professor
14	Mr. Prasanjit Biswas	Assistant Professor
15	Saswat Kumar Rath	Office Supervisor
16	Sudhir Kumar Dash	Financial Officer

Members request for leave of absence

S. No	Name	Designation
1	Mr. Soubhagya Ranjan Sahoo	Assistant Professor
2	Miss. Subhasree Mallick	Assistant Professor
3	Mr. Niranjana Dalapati	Assistant Professor

Minutes of meeting details

Agenda 1

1	To consider on conform the proceeding of the last meeting of IQAC.	Presenter: Dr. Prithwiraj Mohapatra
	➤ The minutes of last meeting of IQAC meeting held on 29.04.2022 were read by the IQAC coordinator	
	Conclusion: ➤ The minutes of last meeting of IQAC meeting held on 29.04.2022 were read by the IQAC coordinator Dr. Prithwiraj Mohapatra and were approved after discussion	
Action Taken	Person Responsible	Deadline
	Dr Prithwiraj Mohapatra	Completed

Agenda 2

2. To Take review NAAC documentation and infrastructure progress	Presenter: Dr. Sangram Keshari Panda	
	➤ Discussed on work progress on NAAC documentation from different criteria.	
	Conclusion: ➤ Chairperson discussed about the work status of NAAC documentation and progress of infrastructure development required for NAAC inspection.	
Action Taken	Person Responsible	Deadline
NAAC documentation and infrastructure development	Dr Prithwiraj Mohapatra Mr. Alok Mohapatra	Ongoing process

Agenda 3

3. To discuss and review on achievements of strategic plan of institute	Presenter: Dr. Sangram Keshari Panda	
Review on strategic plan achievement		
Conclusion: - ➤ Status of strategic plan completion was discussed by chairperson and emphasized to complete the infrastructure and installation work as soon as possible.		
Action Taken	Person Responsible	Deadline
Infrastructure and installation work completion.	Saswat Kumar Rath	Before end of August 2022

Agenda 4

4. To organize Celebration event on WORLD NO TOBACCO DAY, WORLD ENVIRONMENT DAY and INTERNATIONAL YOGA DAY in campus	Presenter: Dr. Prithwiraj Mohapatra	
The report on organization of Celebration event WORLD NO TOBACCO DAY, WORLD ENVIRONMENT DAY and INTERNATIONAL YOGA DAY in campus		
Conclusion: - ✓ The report on organization of Celebration event on WORLD NO TOBACCO DAY, WORLD ENVIRONMENT DAY and INTERNATIONAL YOGA DAY in campus was discussed.		
Action Taken	Person Responsible	Deadline
Organizing of Celebration event on World Sustainable Day in campus	Manasi Khadanga Mr. Alok Mohapatra Mr. Siddhartha Biswal	Before 31 st May, 5 th June and 21 st June 2022 respectively

Agenda 5

5. To take review on various departmental and college level activities	Presenter: Dr. Sangram Keshari Panda	
Discussed on various departmental and college level activities		
Conclusion: - ✓ Chairperson bring to the notice that all the faculty members teaching and nonteaching should take part in college level activities like student welfare and various cultural activities.		
Action Taken	Person Responsible	Deadline
Various activities were arranged and all teaching and nonteaching students were promoted for active involvement.	Sujit Martha Ashwini Kumar Sethi Mr. Prasanjit Biswas	Continuous process

Agenda 6

6. To organize One day Workshop on “ Research Methodology: Regression Tool for Pharmaceutical Formulation ” in campus	Presenter: Dr. Prithwiraj Mohapatra	
The report on organization of One day Workshop on “ Research Methodology: Regression Tool for Pharmaceutical Formulation ” in campus		
Conclusion: - ✓ The report on organization of One day Workshop on “ Research Methodology: Regression Tool for Pharmaceutical Formulation ” in campus was discussed.		
Action Taken	Person Responsible	Deadline
Organizing of One day Workshop on “ Research Methodology: Regression Tool for Pharmaceutical Formulation ” in campus	Vikram Mishra Mr. Prasanjit Biswas	Before 2 nd June 2022

Agenda 7

7. Any other mater with the permission of the chair	Presenter: Dr. Sangram Keshari Panda	
With the permission of Chairman, the following points were taken into consideration and discussed.		
Conclusion: - ✓ It was instructed to all faculty members to prepare for BPUT and AICTE inspection		
Action Taken	Person Responsible	Deadline
Documentation of BPUT inspection	Sujit Martha	Before End of June 2022

The meeting was concluded with vote of Thanks by Dr. Prithwiraj Mohapatra, IQAC coordinator.


Dr. Sangram Keshari Panda
Professor, Principal, Chairperson, IQAC
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