



JEYPORE COLLEGE OF PHARMACY

(Under the patronage of Banagiri Development Trust)

Approved by Government of Odisha, All India Council for Technical Education, New Delhi
Pharmacy Council of India, New Delhi, & Affiliated to Biju Patnaik University of Technology

Ref No.:

Date:

List of Faculty development Programmes (FDP), professional development /administrative training programs conducted during 2020-21

Sl. No.	Name of the Program	Date of Conduct	Participants
1	Lab Safety	14/12/2020 to 15/12/2020	Lab Assistant - 5nos
2	Use of ICT tools for online class	17/12/2020 to 20/12/2020	Teaching Faculty - 28nos
3	Tally and Library Manager Demonstration	23/12/2020 to 24/12/2020	Non-Teaching (Non-technical) Staff - 8nos

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JEYPORE COLLEGE OF PHARMACY
RONDAPALLI, JEYPORE (K) 764002

Rondapalli, Jeypore, Dist. Koraput-764 002, Odisha

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Visit us: www.pharmajepoe.org, www.jcp.ac.in E-mail: jcpprincipal2001@gmail.com

OFFICE OF THE PRINCIPAL
JEYPORE COLLEGE OF PHARMACY

NOTICE

Ref No:

Date: 10-12-2020

All Non-teaching (Technical) staff / Laboratory Assistants of JCP are hereby intimated that, we are going to organize a Staff Development Programme "Lab safety" from 14-12-2020 and 15-12-2020. All of you are hereby instructed to attend the programme as per the following schedule without fail.

Date	Activity Name	Resource Person
14-12-2020 to 15-12-2020	Lab safety	Mrs. Pratit Kanchan Sahu



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HANDS-ON TRAINING ON LAB SAFETY

Organized by:
Jeypore College of Pharmacy
Rondapalli, Jeypore

Date: 14/12/2020 to 15/12/2020

All Laboratory Assistants are eligible to
attend



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Ref No.:

Date:

REPORT

Name of the Program: Two-Day Training Programmes on “Lab safety”

Trained by: Mrs. Pratit Kanchan Sahu

Date of Training: 14.12.2020 to 15.12.2020

A training Programme titled “Lab safety” Was conducted by Jeypore College of Pharmacy dated 14.12.2020 to 15.12.2020. The training program was aimed at demonstrating “Lab safety”. It is very important to emphasize that safety is about learning how to carry out laboratory work safely and not only about rules and regulations, so students are required to think about responsibility for safety in the conduct of their work. Working safely is a basic responsibility of every employee and every student. Reduce unnecessary risks, ensure that regulations are followed by others, and always bring safety concerns to the attention of a supervisor. The Lab Attender and Lab- Assistant staff members expressed that the programme highly helped them. A total of 05 nos. of The Lab Attender and Lab- Assistant staff members participated in the programme.



Fig:1. Evaluation of learning object by the demonstrater

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Ref No.:

Date:

List of Staff attended the Program

S. No.	Name of the participant	Title of the FDP / professional development / administrative training program	Dates (from-to) (DD-MM-YYYY)
1	Mr. Asang Padhi	Lab safety	14.12.2020 to 15.12.2020
2	Mrs. Subhashree Pradhan	Lab safety	14.12.2020 to 15.12.2020
3	Mr. Manoj Kumar Dhanphul	Lab safety	14.12.2020 to 15.12.2020
4	Mr. Binayak Singh Dhakad	Lab safety	14.12.2020 to 15.12.2020
5	Ms. Sunanda Bebartta	Lab safety	14.12.2020 to 15.12.2020

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NOTICE

Ref No:

Date: 15.12.2020

All Teaching faculty of JCP are hereby intimated that, we are going to organize a Staff Development Programme "Use of ICT tools for online Class" from 17th to 20th Dec 2020. All of you are hereby instructed to attend the programme as per the following schedule without fail.

Date	Activity Name	Resource Person
17.12.2020	Online Form Creation	Mr. Sujit Kumar Martha
18.12.2020	Online Class Schedule & Attendance	Mr. Sujit Kumar Martha
19.12.2020	Online Examination	Mr. Sujit Kumar Martha
20.12.2020	Active Participation of Students	Mr. Sujit Kumar Martha


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Faculty Development Program on Use of ICT Tools for Online Class



Date: From 17/12/2020 to 20/12/2020

Organized By:
Jeypore College of Pharmacy
Rondapalli, Jeypore



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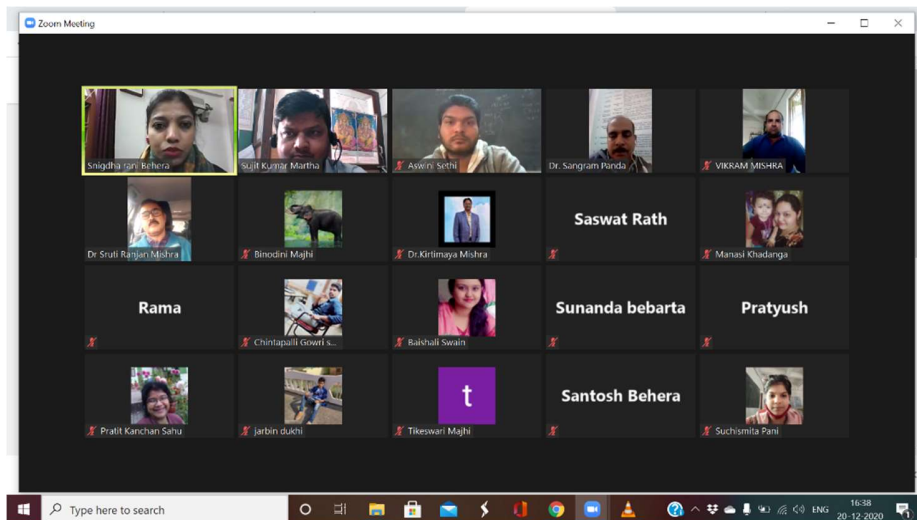
REPORT

NAME OF THE PROGRAMME: **Use of ICT tools for online class.**

Resource Person Name: Mr. Sujit Kumar Martha

Date: 17.12.2020 to 20.12.2020

Four-day Faculty Development programme on the topic “Use of ICT tools for online class” was conducted by the Jeypore college of pharmacy from 17.12.2020 to 20.12.2020. The training programme was aimed at sharing knowledge to handle difficulties that occur during online class. Various aspects like, creation of online form, taking online examinations, attendance of students, active participation of students etc were discussed vividly and elaborately. All staff members expressed that the programme helped them. Total 28 Number of staff members participated in the programme.




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Ref No.:

Date:

List of Staff attended the Program

S. No.	Name of the participant	Title of the FDP / professional development / administrative training program	Dates (from-to) (DD-MM-YYYY)
1	Dr. SANGRAM KESHARI PANDA	Use of ICT tools for online class	17.12.2020 to 20.12.2020
2	Mrs.PRATIT KANCHAN SAHOO	Use of ICT tools for online class	17.12.2020 to 20.12.2020
3	Mrs. SUCHISMITA PANI	Use of ICT tools for online class	17.12.2020 to 20.12.2020
4	Mr. LINGARAJ NAYAK	Use of ICT tools for online class	17.12.2020 to 20.12.2020
5	Mr. SANTOSH KUMAR KAR	Use of ICT tools for online class	17.12.2020 to 20.12.2020
6	Ms. SUBHASHREE PADHY	Use of ICT tools for online class	17.12.2020 to 20.12.2020
7	Mrs. MANASI KHADENGA	Use of ICT tools for online class	17.12.2020 to 20.12.2020
8	Mr. SATYAJEET BISWAL	Use of ICT tools for online class	17.12.2020 to 20.12.2020
9	Dr. PRASANNA KAR	Use of ICT tools for online class	17.12.2020 to 20.12.2020
10	MS. SNIGDHARANI BEHERA	Use of ICT tools for online class	17.12.2020 to 20.12.2020
11	Mr. PRIYABRATA TRIPATHY	Use of ICT tools for online class	17.12.2020 to 20.12.2020
12	Mr. MANASH RANJAN PATNAIK	Use of ICT tools for online class	17.12.2020 to 20.12.2020
13	Ms. MONALISHA NAYAK	Use of ICT tools for online class	17.12.2020 to 20.12.2020
14	Mr. CHITTARANJAN SAHOO	Use of ICT tools for online class	17.12.2020 to 20.12.2020
15	Mr. DEBASIS MISHRA	Use of ICT tools for online class	17.12.2020 to 20.12.2020
16	Mr. SARTHA KUMAR MAHARANA	Use of ICT tools for online class	17.12.2020 to 20.12.2020

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17	Ms. SARALA NAYAK	Use of ICT tools for online class	17.12.2020 to 20.12.2020
18	Ms. NAMRATA DASH	Use of ICT tools for online class	17.12.2020 to 20.12.2020
19	Dr. KIRTIMAYA MISHRA	Use of ICT tools for online class	17.12.2020 to 20.12.2020
20	Ms. BINODINI MAJHI	Use of ICT tools for online class	17.12.2020 to 20.12.2020
21	Mr. ASWINI KUMAR SETHI	Use of ICT tools for online class	17.12.2020 to 20.12.2020
22	Ms. SUBHASHREE CHOUDHURY	Use of ICT tools for online class	17.12.2020 to 20.12.2020
23	Mr. SHIBRAM SAHU	Use of ICT tools for online class	17.12.2020 to 20.12.2020
24	Mr. CH. GOURISANKAR	Use of ICT tools for online class	17.12.2020 to 20.12.2020
25	Ms. HARAPRIYA PADHY	Use of ICT tools for online class	17.12.2020 to 20.12.2020
26	Ms. TIKESWARI MAJHI	Use of ICT tools for online class	17.12.2020 to 20.12.2020
27	Mr. NAKUL MAJHI	Use of ICT tools for online class	17.12.2020 to 20.12.2020
28	Mr. PRANAB KUMAR	Use of ICT tools for online class	17.12.2020 to 20.12.2020


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NOTICE

Ref No:

Date: 21-12-2020

All Non-teaching (non-Technical) staff of JCP are hereby intimated that we are going to organize a Staff Development Programme "Tally and Library manager Demonstration" from 23-12-2020 to 24-12-2020. All of you are hereby instructed to attend the programme as per the following schedule without fail.

Date	Activity Name	Resource Person
23-12-2020	Tally	Mr. Sujit Kumar Martha
24-12-2020	Library Manager	Mr. Sujit Kumar Martha



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Hands-on Training on **Tally & Library Manager Demonstration**

Organized by:

Jeypore College of Pharmacy

Rondapalli, Jeypore



Date: 23rd & 24th Dec' 2020

**All Office Staff are eligible
to attend**



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Ref No.:

Date:

REPORT

Name of the Program: Two-Day Training Programmes on “Tally and Library manager Demonstration”

Trained by: Mr. Sujit Kumar Martha

Date of Training: 23.12.2020 and 24.12.2020

A training Programme titled “Tally and Library manager Demonstration” Was conducted by Jeypore College of Pharmacy dated 23.12.2020 and 24.12.2020. The training program was aimed at demonstrating Tally and Library manager Demonstration used in the Account section for fees collection and Expenses (Recurring and Non-Recurring) and in the Library manager Library management system is a project which aims in developing a computerized system to maintain all the daily work of library how to process journal entry, Book issue, and return, etc. in this training programme. The Non-teaching (non-technical staff) members expressed that the programme highly helped them. Total of 08 nos. of The non-teaching staff member participated in the programme.



(Fig:1. Mr. Sujit Martha Demonstrates on Tally and Library manager)

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List of Staff attended the Program

S. No.	Name of the participant	Title of the FDP / professional development / administrative training program	Dates (from-to) (DD-MM-YYYY)
1	Mr. Saswat Kumar Ratha	Tally and Library manager Demonstration	23.12.2020 and 24.12.2020
2	Mr. Ram Krushna Gouda	Tally and Library manager Demonstration	23.12.2020 and 24.12.2020
3	Mr. Sudhir Kumar Dash	Tally and Library manager Demonstration	23.12.2020 and 24.12.2020
4	Mr. Dipu Kohal singh	Tally and Library manager Demonstration	23.12.2020 and 24.12.2020
5	Mr. Bishnu Mohapatra	Tally and Library manager Demonstration	23.12.2020 and 24.12.2020
6	Mrs. Jyoti Rani Hota	Tally and Library manager Demonstration	23.12.2020 and 24.12.2020
7	Mrs. Geetanjali Dash	Tally and Library manager Demonstration	23.12.2020 and 24.12.2020
8	Mrs. Sunita Agustin	Tally and Library manager Demonstration	23.12.2020 and 24.12.2020

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