



# JEYPORE COLLEGE OF PHARMACY

(Under the patronage of Banagiri Development Trust)  
Approved by Government of Odisha, Pharmacy Council of India, New Delhi  
& Affiliated to BPUT & Odisha University of Health Sciences

Ref. No. :

Date :

All the Heads of the departments present the activities and achievements of their respective departments in Administrative and Academic Audit form. Based on the recommendations of academic audit, specific measures have been taken by the college to improve teaching, learning and evaluation. They are Improvement of library facilities Organization of seminars and workshops for the faculty and staff to further improve their skills Staff are encouraged to publish their research work and engage in research activities. The computer training for the office staff has increased the administrative efficiency of the office. Quality of classroom instruction, course files, lab experiments and lab manuals, assignments, question papers for internal assessment, tutorial sessions etc. Maintenance of a teacher's diary to record work done by teachers. To showcase creative exhibits and the activities of the departments Subscribing to on-line journals. Improving extension activities Optimum utilization of e-journals. More ICT enabled / innovative teaching process are implemented. College gets the audit by external agency and is ISO 9001-2008 certified institution. Continuous review of the teaching takes place in the college by considering the inputs from the students' feedback. These inputs are not only unused to highlight the major drawbacks of the teaching-learning mechanism adopted by the college but also to evaluate the teaching ability of the faculty so that a corrective action can be taken to minimize the deviation from the desired target. faculties are then informed of their duties and responsibilities by the head of the institution in the scheduled staff meetings and departmental briefings. The administrative staff responsible is also given an action plan along with the roles and responsibilities.

This form of decentralized functioning mechanism, empowers the departments and individual faculty with a great level of flexibility in academic administration, and helps the faculty in making decisions at the local level. The policies in these cases are well defined by the College authorities including the Managing Committee and Principal. However, simultaneously, there are sufficient checks and balances in-built in the system to help these decisions to be made with caution.

*P. Mohapatra*

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